

Your Name

409 New Eamer Rd., Albany, NY 12205 | 518.452.4222 | example@email.com

Objective

- Seeking a Waitress position at Café El Capitan Restaurante where I may share my passion for food and beverage by enthusiastically serving your guests.

Skills & Abilities

INTERPERSONAL

- Create a great working relationship with my coworkers.
- Communicate effectively during busy service hours.
- Maintain a "can do" attitude and spread a positive vibe.
- Always arrive at work with a big smile.
- Welcome feedback and critique in any form.

FOOD AND BEVERAGE

- Knowledgeable about wine varietals and menu pairings.
- Memorize food menu and quickly answer guest questions.
- Great with providing food recommendations for indecisive guests.

TASK PLANNING

- Stay up to date with the restaurant's scheduled events.
- Not afraid to ask for help from others as needed.

Experience

LEAD WAITRESS | FLAMBEAUS BISTRO | JUL 2010 • CURRENT

- Ensure that all guests receive exceptional service.
- Responsible for training new staff members.

HOSTESS & WAITRESS | CAFE.LA BONNE TERRE | FEB 2009- JUL 2010

- Promoted to waitress after receiving employee of the month.

Education

MISSOURI STATE 120131 BACHELORS

- Major: Communications

UNION ENDICOTT HIGH SCHOOL! DIPLOMA 2009

- GPA: 3.7

Activities: Foreign Student Coordinator